



CITY OF ANCHORAGE
USE OF PUBLIC FACILITY PERMIT

Anchorage City Hall
1306 Evergreen Road
Anchorage, KY 40223
502-245-4654
cityofanchorage@insightbb.com

_____ hereby applies for permission to use the
(name or group)

City of Anchorage _____ for the purpose of _____
(facility) (event)

PLEASE PRINT

Date of Event _____

Number of People _____ Number of Vehicles _____

Start Time _____ End Time _____

Responsible Party Name _____ Phone _____

Address _____

Special terms of use: _____

All persons and organizations using City facilities will be responsible for clean-up and removal of all decorations including masking tape (no staples, tacks or fasteners are to be used that will create damage), trash and debris (including parking areas), and leaving the facility in the condition that it was received. If alcohol is served at an event, user is responsible for obtaining any necessary state and local permits or licenses and for compliance with and enforcement of all federal, state, and local laws regarding the serving of alcoholic beverages. At no time shall alcoholic beverages be sold, bartered for or consumed for profit on City properties. Any breakage will be charged accordingly and user is liable for any other damages that occur.

Signature / Signature and Title of Group Representative

Date

Approved _____ Rejected _____

City Clerk or Authorized City Official

Date

Original: File

Copy: Applicant

Copy: Public Works Director

Copy: Chief of Police